



Use of Digital / Video Images

The use of digital / video images plays an important part in learning activities. Pupils and members of staff may use digital cameras to record evidence of activities in lessons and out of school. These images may then be used in presentations in subsequent lessons.

Images may also be used to celebrate success through their publication in newsletters, on the school website, class dojo / 2simple, in the public media and school social media (Twitter and YouTube).

The school will comply with the Data Protection Act and request parents / carers permission before taking images of members of the school. We will also ensure that when images are published, children cannot be identified by the use of their names.

In accordance with guidance from the Information Commissioner's Office, parents / carers are welcome to take videos and digital images of their children at school events for their own personal use. To respect everyone's privacy and in some cases protection, these images should not be published / made publicly available on social networking sites, nor should parents / carers comment on any activities involving other pupils in the digital / video images.

Parents / carers are requested to sign the permission form below to allow the school to take and use digital / video images of their children.

Digital / Video Images Permission Form

I agree to the school taking digital / video images of my child and using them through:

Class Dojo / 2simple YES / NO

School social media accounts (Twitter, YouTube) YES / NO

Newsletters and the school website YES / NO

I agree to abide by these guidelines if I take digital / video images at a school event YES / NO

Parent / Carers Name:

Pupil Name:

Signed:

Date: